

PROVINCIAL COUNCIL MINUTES

If members of your community do not have access to email, please consider printing a set of these minutes for their benefit. But please remember that these minutes deal with confidential matters and are intended to be seen by members of the PCM Province only. If you are printing these minutes out, please make sure they are kept in a secure place.

PROVINCIAL COUNCIL
Meeting #13 January 23 & 24, 2020
Centro Xiberta, El Salvador

Members Present: William J. Harry, O. Carm., Carl Markelz, O. Carm., Paul Henson, O. Carm., Quinn Conners, O. Carm., Emilio Rodriguez, O. Carm., and Daryl Moresco, O. Carm.

The Provincial Council is very grateful to the community at Centro Xiberta for their warmth and hospitality, and to all the men in El Salvador who were present for the Annual Meeting at the Finca San Elias. It was truly a very impressive time, to see the energy, commitment, and hard work that has made our presence in El Salvador so hopeful and full of life.

Strategic Planning 2020-2026

On Wednesday, January 22, Larry Fidelus, O. Carm., led the final Pre-Chapter meeting of the province at the Annual Meeting where the brothers from El Salvador gathered at Finca San Elias to discuss and provide input to the work that has been done thus far on the Strategic Plan 2020-2026. The following day at the Provincial Council meeting work continued on refining the plan to date. Subsequent meetings by the Strategic Plan Sub-committee will work on a final draft for the April Provincial Council meeting in preparation for the Provincial Chapter in June 2020.

Three priorities were identified resulting from the Council's discussion:

1. Vocations Promotion and Ministry
2. Formation and Training New Formators
3. Building Our Common Life Experience

The Council discussed at length the importance of the role of the prior and how we can continue to have priors more engaged with the encouraging, supporting, and facilitating fraternal life among the brothers especially with regard to our common life such prayer, meals, recreation, and community meetings. The Council believes that this is a topic for further discussion at the Provincial Chapter in June 2020.

Personnel

Appointments

Patrick Gavin	Pastor - Our Lady of Mount Carmel, Fairfield, California
Glenn Snow	Pastor - St Joseph/Immaculate Conception, Leavenworth, Kansas
Jeffery Lima	Our Lady of Mount Carmel Priory/Crespi Carmelite High School, California

Internships

Manuel Pérez Demetrio St Cecilia Priory and Parish, NJ
Supervisor: Max Agung Wahyudianto

Filiberto Oregel Alvarez Our Lady of Mount Carmel Priory/ Salpointe Catholic High
Supervisor: Paul Henson School – Tucson, Arizona

Roberto Carlos Reyes Castillo Our Lady of Mount Carmel Priory/ Crespi Carmelite High
Supervisor: Benjamin Aguilar School – Encino, California

Benito Martinez Dominguez St Therese Priory & Parish – Creskill, New Jersey
Supervisor: Samuel Citero

Ryan-Joseph Resurrecion St Cyril Priory/Mount Carmel High School – Chicago,
Supervisor; Tom Murphy Illinois

From February until December, the following will attend ESL classes at LADO Institute while residing at Whitefriars Hall, Washington, DC.

Eduardo Antonio Diaz Espinoza (PER)
Franz Jhonathan Layva Bardalez (PER)

Retirement

David Fontaine Effective June 30, 2020
Emmett Gavin as Provincial Canon Lawyer – After the 2020 Provincial Chapter

Health Update

The Council reviewed Myron Judy’s Healthcare Update on various members who are suffering medical challenges. The Provincial Council continues to be deeply grateful to Myron Judy for all the care and fraternal support he gives to our brothers. Several brothers request privacy regarding their health status.

Open Listing for Ministries

- Parochial Vicar, Our Lady of Mount Carmel Parish, Fairfield, CA
- Parochial Vicar, St Agnes Parish, Phoenix, AZ

Reports from Commissions/Departments/Board Meetings of Affiliated Organizations

Retirement Plan Trustees

October 24, 2019

The Provincial Council received and approved the audit report, as well as the minutes from the latest meeting of the Board for the Retirement Plan.

Darien Campus Leadership Meeting

November 12, 2019

Efforts continue to bring the Aylesford Campus into a singular unity working together, principally through regular gatherings of the employees. A communication system to alert the leadership of each area has been put in place. Work on a single Mission Statement is really aimed at having the various leaders reflect on how their operation fits into the whole. This process is proving to be valuable as there is a good sense of belonging to a more united campus.

Finance Commission

August 7, 2019

The Provincial Council unanimously approved the auditors' report. The Commission raised a concern about how to determine a quorum for its approval of recommendations to the Council. It was decided after some further discussion by the Council to establish the standard quorum of 50% plus one for a recommendation to pass motions regardless of the number of Carmelites members present at the meeting.

Secondary Schools Presidents' Teleconference

October 31, 2019,

December 4, 2019

January 13, 2020

These teleconference meetings are proving to be very worthwhile and productive. Presidents and the Provincial are much better informed about all that is happening in our schools. The Secondary Schools Manual is in the final stages of being revised and will be ready for the Provincial Chapter.

From February 4-7, 2020, the triennial Secondary Schools Conference is organized by President Kay Sullivan at Salpointe Catholic HS. The Council is very impressed with the planning and the caliber of the speakers and topics scheduled for this meeting.

Formation Commission

November 1-2, 2019

The revised 2019 Formation Manual was approved.

Carl Markelz moved the motion to approve the 2019 Formation Manual.

Paul Henson seconded the motion.

All were in favor. The SEL Provincial Council has already approved the Manual.

It was agreed that the manual will be posted on the intranet and hard copies be printed for each formation community and made available as requested.

In addition, because the El Salvadoran section for professed students was not available for inclusion in the manual at the Formation Commission meeting, it will be included as an addendum to the 2019 Formation Manual and be presented to the Inter Provincial Formation Commission at a future meeting.

Emilio Rodriguez made the motion to approve the inclusion the El Salvadoran section as an addendum to the 2019 Formation Manual.

Paul Henson seconded the motion.

All were in favor.

Parish Commission

October 22 & 23, 2019

The Parish Commission has begun to identify our centers and anchor communities that allow us to remain in parishes that can support community life and prayer. The Provincial Council asks the Parish Commission to continue this on-going process.

The Parish Commission is also reviewing and revising the "*Carmelite Parish Ministry Manual 2020*." The Government Commission has asked the Parish Commission to include past legislation from previous Chapters into this manual so that all parish legislation is in one place. Then this manual will be voted on at the Provincial Chapter. The Parish Commission will complete this process at their next meeting, March 2-4, 2020, at OLMC Priory in Encino, California.

Justice, Peace, and the Integrity of Creation Commission

The commission submitted a strategy for committing ourselves to an environmentally conscious Provincial Chapter. Each member of the commission came up with suggestions which the Provincial Council recommended the Preparatory Commission discuss at its next meeting on February 1, 2020 in Darien in order to communicate those suggestions to the members of the Province.

Quinn Connors reported that Solar Panels had been installed at Whitefriars Hall by December 31, 2019 and were “switched over” to provide electricity beginning that day.

William J. Harry informed the Council that the solar panels installed at the Darien Spiritual Center will be “switched over” the week of January 27, 2020.

Provincial Vocation Commission

August 23, 2019

In the US/Canada inquiries continue to be strong from the various websites we subscribe to: Vocation Placement and Visions Vocations. Carmelites.net, however, they produce little results for us.

168 inquires come from Vocation Placement.

75 enquiries came from Visions.

5 enquiries came from carmelites.net.

From our ministry sites and communities, the numbers are very low:

St. Therese in Cresskill, New Jersey recommended 1 person

St. Raphael in Englewood, Florida recommended 1 person

St. Cyril of Alexandria in Tucson, Arizona recommended 1 for the October 2019 retreat.

We have no candidates currently applying to enter the pre-novitiate this year. Understandably very concerned about this reality, the Provincial Council had a lengthy and fruitful discussion about what we can do better to promote a culture of vocations and to assist the Director of Vocations with enquiries this very difficult time. We concluded that this conversation must be continued at the Provincial Chapter.

Mexico: Following a Vocation Retreat in December 2019, 5 possibly 6 men have entered the application process.

El Salvador: 3 men will enter the formation program as pre-novices at Centro Xiberto in late February - 2 are from El Salvador and 1 is from Nicaragua.

Peru: There are 9 pre-novices - 4 new pre-novices just entered at Casa San Elias.

Preparatory Commission

December 1, 2019

The Commission meets every two months either in person or by teleconference. Much work has been done leading up to the final stages in preparation for the 2020 Provincial Chapter. The Provincial’s Letter of Convocation of the 2020 Provincial Chapter arrived soon after Christmas. The Letter of Registration which every member of the province will receive in early February and then, in March the Straw Ballot will be sent out.

At the request of the Justice Peace and Integrity of Creation (JPIC) Commission, every effort will be made for the Chapter to be as environmentally friendly as possible. Details about this will be included in the registration letter.

Carmelitana Library Board

January 12, 2020

The Board for the Carmelite Library met at Whitefriars on January 12. The Board reviewed the researchers using the library, interlibrary loans, and the recently published book that was researched at Whitefriars. Other reports were on conservations of books and the updating of the website.

Doubles in the library will be sent to El Salvador for the library being established there at Casa San Alberto de Jerusalem.

The Board agreed to give the assistant librarian, Zofia Dunian, a salary raise. Zofia does the work of conserving the books.

Communications

From the Peruvian Commissariat

Minutes from the Commissary Council's meetings of December 20, 2019 and January 1, 2020, were received and reviewed by the Provincial Council.

The prior provincial reported on the highlights of the Annual Meeting of the Peruvian Commissariat which took place January 7-10, 2020. The Commissariat is in the process of developing a Five-Year Plan which is very important as they plan for the future.

Our presence in Parroquia La Inmaculada Concepción, Pucusana, in the Diocese of Lurín, has officially been established under the leadership and pastoral care of Gregory Geaney as pastor, Emanuel (Manolo) Edwaldus Krowa (Indo) and Rodolfo Aznaran. There is a main church and 3 chapels in this location. Gregory Geaney assisted in the chapels some years back.

To understand better the financial practices and to become familiar with the personnel working in the financial area of the Commissariat of Perú, the Provincial Director of Finance, Brian Gawel, with the Prior Provincial, visited all the ministry sites in Peru (except Pucusana) before the Annual Meeting. They met with those involved on Commissariat's and the Carmelites' finances. This proved to be very helpful and informative with some recommendations made on investments and reporting.

Community Visits

Provincial Visit Indian Province in Mississauga, ON

October 12-13, 2019

The prior provincial made a fraternal visit to the Indian Carmelites, invited to participate in the celebration of the investiture as pastor of Fr. Gigo Muthanattu of St. Martin of Tours Parish, and Fr. Joyson Pottackal as pastor of St. John of the Cross, both in Mississauga, Ontario. Leo Huard and Stan Makacinas were also present from Niagara Falls. Although we maintain a close relationship with these Carmelites (Fr. Joyson is a member of the Board at the Monastery of Mount Carmel) these parishes are the responsibility of the Province of St. Thomas, based in India.

Provincial Visit to Whitefriars Hall and Catholic University of America (CUA)

October 15-16, 2019

The Advisory Board for the Center for Carmelite Studies at Catholic University of America has its first face-to-face meeting. Steven Payne, OCD, seems to be moving slowly with developing a Carmelite Studies curriculum, however, it was also noted that CUA works very slowly too. The following day Fernando Millán gave a presentation at CUA on *Titus Brandsma as Teacher*. This was followed by a concelebrated Mass, led by the Prior Provincial, in Caldwell Chapel.

The Mass was followed by the installation ceremony of the endowed professorship for the Chair of Carmelite Studies at the Catholic University of America in the reception area of McMahon Hall. All the deans of the various schools at CUA were present. Speaking at the event were V. Rev. Mark Morozowich, dean of the School of Theology and Religious Studies; Aaron Dominguez, provost; John Garvey president of The Catholic University of America; William Harry, prior provincial of the Carmelites; and Steven Payne, Carmelite Chair.

A festive dinner followed for members of the Province, CUA faculty, and invited guests.

Visit to Florida Community

October 16-19, 2019

The Provincial Council held its regular meeting at Carmel at Mission Valley. This was a good opportunity to make a fraternal visit with the men in Florida. The Council held its normal listening session with the men at a dinner hosted for all the Carmelites of the area on one of the evenings.

Another evening the prior provincial and JJ McCarthy went to The Springs at Lake Pointe Woods to visit Roger Bonneau and Blaise McInerney. Both are receiving good care. Following the meeting, the prior provincial traveled to the east coast of Florida to visit Clyde Ozminowski. Clyde is very happy living in the Carmelite Sisters residence. The sisters appreciate his presence.

Visit to New Jersey Communities

October 31-November 2, 2019

The main purpose of this trip was to participate in the priesthood ordination of Anthony Armstrong at Our Lady of Mount Carmel parish in Tenafly, New Jersey. Many Carmelites, including many from the SEL province, were present. Bishop Manuel Cruz officiated and thanked the Carmelites for their many years of service to the people of the Archdiocese of Newark. He remarked that he liked the lapel pins of the Carmelite shield and the Carmelite stoles that many were wearing. Later we gifted the bishop with a lapel pin and a Carmelite stole.

Although things are moving slowly with the renovation of the former convent at Englewood due to the slow process of obtaining permits from the City of Englewood, the project is moving forward. Several repairs have been made to the heating/air-conditioning system, at far reduced costs than originally expected. There is a good spirit among the men. The new pastoral team at St. Cecilia's is working well together.

Provincial Visit Indian Province in Montreal

November 2-4, 2019

The Indian Carmelites from the Province of St. Thomas have taken responsibilities for two parishes in Montreal. The prior provincial was present for the installation of Joseph Sibichan Chacko as pastor of St. John Fisher Parish in Pointe-Claire (Montreal), Quebec.

It is important to note that while the Indian Carmelites have taken administration of these parishes, this is done as members of the Indian Province and has no affiliation to the PCM Province.

Provincial Visit CDMX Community

November 7-11, 2019

The prior provincial took the opportunity to participate in the first of two vocation retreats scheduled for this year. Six of the eight attending the retreat indicated their intention to begin the application process for August 2020.

I also took the opportunity to sit with each of the students to discuss their formation process. Congratulations to Mario Loya and Mario Cadena for their hard work.

Provincial Visit Tucson Communities

November 13-16, 2019

The Provincial Council, acting as the Board of Members for Salpointe Catholic High School, met in Tucson for the triennial evaluation for the school. The report will be reviewed by the Board and then forwarded to the school.

The prior provincial also took the opportunity to speak with some of the Carmelites in Tucson, including the three members at Sunrise Senior Living. While there are concerns at St. Cyril Parish, the three men at Sunrise appear to be enjoying themselves although each has their own health concerns. Angelo Mastria continues various ministries around Tucson.

Provincial Visit to Los Angeles Communities

November 17-19, 2019

The Provincial Council, acting as the Board of Members for Crespi Carmelite High School, met in Encino for the triennial evaluation for the school. The report will be reviewed by the Board and then forwarded to the school.

One evening, Paul Henson, William J. Harry, and Carl Markelz met with the community and Tom Batsis and Peter Liuzzi to discuss the possibility of the Province taking responsibility for Our Lady of Grace Parish. All were in favor of taking administration but ultimately there was no one in the province who wanted to be pastor. The Archdiocese was informed of our inability to take the parish.

Provincial Visit Niagara Falls Communities

November 20-23, 2019

The prior provincial led the meeting of the Board of the Monastery of Mount Carmel in Niagara Falls on the 21st of November. That report is elsewhere in these minutes. Following the meeting, the Monastery held its annual Christmas party for the employees and Carmelites.

On the other two days, he was able to meet with a few of the members of the community although it was disappointing that some of the brothers were never present during his visit.

Provincial Visit to Middletown Novitiate

December 8-10, 2019

The prior provincial spent time living in the novitiate community and interviewing each of the three novices from the PCM Province for their six-month evaluation. Our three novices are doing well.

Provincial Visit CDMX

December 14-21, 2019

The Annual Meeting of the Carmelites in Mexico took place in Casa del Carmen in Tlalpan. Most of the Mexican Carmelites were able to attend. It was a lively, energetic, and productive meeting. The specifics of the strategic plan were reviewed with Sr. Miguel Angel Chevez.

Further work will be done of the plan in order to prepare it for presentation at the Provincial Chapter in June.

Recently appointed Auxiliary Bishop of the Archdiocese of Mexico City, Carlos Samaniego López, joined the community for lunch and conversation. The bishop is the Vicar for Consecrated Life in the archdiocese. He expressed hopes that the province could administrate a parish either in the archdiocese or in one of the new dioceses created from the archdiocese. These new dioceses are the areas where most of the vocations for the archdiocese come from.

The community held an abbreviated posada for friends of the community one evening. This was followed by food and drink for the guests.

Provincial Visit Tucson Communities

December 30-31, 2019

Following a few days off for the Christmas holidays, the prior provincial spent two days focused on visiting members from the communities in Tucson. Angelo Mastria has a problem with walking and continues at Sunrise Senior Living. Charlie Kwiatkowski continues his cancer treatments.

Provincial Visit to Peruvian Communities

January 4-11, 2020

The prior provincial and Mr. Brian Gawel, the finance director of the province, arrived in Lima before the annual meeting of the Carmelites in order to visit each of the ministry sites and to discuss the financial picture of the commissariat and the Colegio de Nuestra Señora del Carmel (Carmelitas) with the people responsible for finances. They were able to make it to each site (except Pucusana south of Lima) and to meet with the leadership of each ministry. They also visited Casa San José, the drug rehabilitation center started by José Lucchesi.

The Annual Meeting took place at Villa Carmelitas in Lurín on January 7-10. The agenda included the usual reports from the various communities and ministry sites. There was also a day dedicated to the Praesidium class led by Carlos Cardó Franco, SJ. The finances of the Commissariat and Carmelites were also reported on. Unfortunately, because of lack of time, the comparison of this year's finances with the last 5 years was not discussed. The group will discuss this comparison at their first bi-monthly meeting.

On Friday, the members outlined the propositions which would be acted upon for the coming year. Dates for the various gatherings during the year were also set.

Following the conclusion of the meeting, the members of the Commissariat gathered with guests in the large conference room of the retreat center for the first profession of five novices: Miguel Angel Guerra Martínez, José Manuel Santos Alvarado, Juan Esteban Rodriguez Benítez, Frans

Jhonatan Leyva Bardeléz, and Eduardo Antonio Díaz.

Provincial Visit to Whitefriars Hall

January 12-13, 2020

Following the Peruvian Assembly and Simple Profession, the prior provincial flew to Washington, DC for the final day of the Student Gathering. While there the community held a chapter to vote on recommendations for those petitioning for ordination and solemn profession. The other students in the house were also discussed.

Later in the day, the provincial took part in the Carmelite Library Board. A report on that meeting is elsewhere in these minutes.

From the Vice Provincial

Since the last provincial council meeting, Carl Markelz has attended many meetings, events and celebrations around the province mostly in the U.S. and Canada. During many visits he spent time meeting with individual members, participating in school board meetings and evaluations, attending the Carmelite Studies program in Washington, DC where he took the opportunity to meet with the interns including the three El Salvadoran interns who returned home after the program concluded, and assisted David McEvoy with masses over Christmas. In particular, he attended the Priestly Ordination of Anthony Armstrong at Our Lady of Mount Carmel, Tenafly, NJ on November 1, 2019 and the 50th Anniversary of Priestly Ordination of Fred Tillotson at Our Lady of Mount Carmel, Osprey, FL.

Internship Workshops for new interns and their supervisors will be conducted April 16 & 17, 2020 at Whitefriars Hall.

New Business

Provincial Lawyer

The prior provincial reported that George Keely, of the legal firm Keeley Kuenn & Reid, will represent the Society of Mount Carmel replacing Neil Kuenn, who has retired after many years of assisting the province.

Policy for Contribution to Scholarship Funds for Departing Lay Presidents and Principals

As the province begins to experience lay presidents and/or principal begin to move on from our schools, we currently we have no policy about contributing to a scholarship fund named for

them, and, in fact, no policy is required for this. It is not the intention of this council to contribute to such a fund either. This can be determined by each school independently of the Provincial Council.

Continuing Business

Update on Member File Audit and Timeline for Online Publishing

The review of the personnel files has been completed. Following a meeting with the prior provincial and the vice provincial, the file was given to our attorney Jim Geoly. He is reviewing the list for publication. Emmett Gavin, the provincial canonist, has raised concerns about the publication of the list which will be addressed. It is hope it will be ready for publication by the beginning of Lent.

Formation

At the Whitefriars Hall House Chapter on January 12, Jeffery Lima was approved for Priest Ordination. He will be ordained in the Whitefriars Hall Chapel on May 23, 2020 and celebrate his Mass of Thanksgiving at St Gabriel Parish in DC where he is ministering as a deacon. Jeffery has been assigned to Our Lady of Mount Carmel Priory and Crespi Carmelite High School.

Finance Office Report

Brian Gawel (Director of Finance) provided an update to the Council on the financial matters of the Province since the last Council meeting held in October 2019. The following was discussed:

- The final audited financial statements for the Provincial Office were provided to the Council. The auditors (Crowe LLP) met with the Finance Commission at the November 2019 meeting and reviewed the statements at that time.
- The final audited financial statements for the Carmelite Retirement Plan were provided to the Council. Crowe LLP met with the Trustees of the Plan in October 2019 and reviewed the financial statements at that time.
- The investment portfolio valuation at December 31, 2019 was provided to the Council for review. No unusual activity within the portfolio to report.

Provincial Properties

Ryan Anderson, Director of Facilities, provided an update on the various capital projects that are currently underway around the province. These include:

- White House – Aylesford Campus: various structural concerns are being discussed; first concern is the front porch;
- St. Cecilia Parish – Englewood, New Jersey: application has been made for the various permits that are needed for the construction to take place;
- 5345 S. University Avenue – Chicago, Illinois: there is water damage to the interior walls but the source of this has not been discovered; various updated to the outside of the building and yard have been completed. (This property is being rented by the Franciscans.)
- Keystone Condo – Colorado: the interior renovations have been completed and the condo is being rented. Please note: Vicky Favela, of the Provincial Office, will coordinate any Carmelites wanting to stay at Keystone. The procedures for reserving the condo are on the provincial intranet.)
- The solar project on the Carmelite Campus in Darien has been completed and will come online on January 27, 2020. The solar panels reside on the roof of the spiritual center.
- The solar project at Whitefriars Hall is completed and came online on December 31, 2019. The solar panels are ground based.

Society of the Little Flower

It was noted that Robert Colaresi attended his last meeting as Director of the Society of the Little Flower in June 2019 with the Provincial Council deep appreciation for his many years of dedicated and generous service in this role in the Province. Thomas Schrader is the Director and has been visiting many of the donors.

- **USA** The Board reported that “mail -in” donations are slowing down, whereas special projects are proving to be a more successful fundraising effort.
- **Canada** Virginia Parisi informed the Board that gifts have shown a slight increase from an average of \$28.87 to \$29.07. The SOLF is doing well in Canada but caution is noted regarding the upcoming Canadian Revenue Audit which will be very thorough in its work. The Society requires considerable preparation beforehand. For example, Brenda Leslie the Financial Manager in the Spiritual Centre received 13 pages of questions to be answered prior to the Audit. We want the CRA to understand that we are one entity– The Monastery of Mount Carmel— with the Society of the Little Flower and Mount Carmel Spiritual Centre, including the bookstore – as is required by our incorporation and tax-exempt status.

Archives

The Provincial Archives has not received any photos for approximately 15 years, about the time most photos became electronic and not printed on paper. As photographs are an important part of the archive collection, Bob Boley, with the assistance of Jorge Mora, will develop a Digital Archival Database to store and identify pictures, 8 mm films, videos, etc. Members will be asked to consider donating their pictures with some identification of those in the pictures.

Rob Traudt has completed 3 articles concerning Anastasius Kreidt and is working on the 4th article.

Co-Sponsored Schools

Carmel Catholic High School

The minutes of the Board of Members were presented by Carl Markelz, reviewed, and accepted by the Provincial Council.

The school's student population has gone from 1400 in previous years to 1100 today and will likely settle at around 1000 in the near future, following trends in many Catholic Diocesan schools, both elementary and high schools.

The school reports that dual credit program with local junior colleges is proving to be very successful.

Joliet Catholic Academy

The minutes of the Board of Members meeting on October 25, 2019, were presented by Carl Markelz, reviewed, and accepted by the Provincial Council.

With lower numbers of students across the board in Catholic Schools in the Diocese of Joliet, the Development Office and Admissions are working hard to increase Joliet Catholic student population. The tuition tax credit program was discussed and the lack of knowledge about the program throughout the State. The number of Catholic schools within the City of Joliet has decreased as have number of the public schools. Efforts are being made to expand the area the school is drawing from. A number of changes to the campus and programing have made the school more attractive. However, the new normal for school enrollment will be well under 1000 students for the foreseeable future.

Upcoming Meetings & Events Around the Province and Order

- February 7-9 25th Anniversary of Carmelite Presence in Mexico Torreón, MEX
- February 18 Evaluation at Mount Carmel HS, Chicago, IL
- May 23 Priestly Ordination of Jeffery Lima, O. Carm
- June 7 Reception of the New Novices
- June 8 Simple Profession of the Novices
- June 21-26 44th Provincial Chapter, Mount Carmel Spiritual Centre, Niagara Falls

Upcoming Provincial Council Meeting Dates and Places

- April 21-23 Provincial Council Meeting St Boniface, Scipio, Kansas
- June 7 Joint SEL/PCM Provincial Council Meeting

Board of Members
Salpointe Catholic High School – Tucson, Arizona

Members present: William J. Harry, Carl Markelz, Paul Henson, Quinn Conners, Emilio Rodriguez, Daryl Moresco.

Minutes of the Board of Directors' meeting on November 15, 2019 presented by Carl Markelz were reviewed, and accepted by the Provincial Council.

Of particular interest to the Council was the planning of the upcoming Secondary Schools Conference hosted by Salpointe Catholic. It is a very professional and extensive series of presentations and professional development workshops being offered to all those who will be attending from our various high schools, including DeSales High School in Louisville, Kentucky that is seeking to become a high school sponsored by the province.

The Board of Directors approved a raise to the tuition increasing the annual tuition fee to \$10,000.00. It also raised the teachers' annual salary by an average 5%.

The Provincial Council approved the membership of Robert Huber to the Board of Directors.
William Harry made the motion to approve the membership to the Board of Directors of Salpointe High School.
Emilio Rodriguez seconded the motion.
All were in favor.

The Provincial Council approved the membership of Linda Gutierrez to the Board of Directors.
Paul Henson made the motion to approve the membership to the Board of Directors of Salpointe High School.
Quinn Conners seconded the motion.
All were in favor.

An initial draft of the report of the Board of Members' evaluation of Salpointe Catholic on November 14-15, 2019 was presented. Minor suggestions were made. The final report will be drawn up and given to the Board and Administration of the school.

Respectfully submitted by

Daryl Moresco, O. Carm.

Secretary

January 24, 2020

Board of Members
Mount Carmel High School – Chicago, Illinois

Members present: William J. Harry, Carl Markelz, Paul Henson, Quinn Conners, Emilio Rodriguez, Daryl Moresco.

Minutes of the previous Board of Directors Meeting on September 10 and November 12, 2019 were presented by Paul Henson, reviewed and accepted by the Board of Members.

The Provincial Council approved the appointment of Jim Hynan '70 to the Board of Directors.

Paul Henson made to motion to approve Jim Hynan to the Board of Directors

Quinn Conners seconded the motion

All were in favor.

A \$600 tuition increase was approved by the Board of Directors at its November 12, 2019 meeting for the upcoming academic year.

There was a slight student increase by 20 to the current academic year.

Respectfully submitted by

Daryl Moresco, O. Carm.

Secretary

January 24, 2020

Board of Members
Crespi Carmelite High School – Encino, California

Members present: William J. Harry, Carl Markelz, Paul Henson, Quinn Conners, Emilio Rodriguez, Daryl Moresco.

A draft of the minutes of the Board of Directors Meeting, November 19, 2019, was reviewed and accepted by the Board of Members. This meeting followed the Provincial Council’s evaluation of faculty, staff and students during the same day. Prior Provincial, William Harry addressed the Board of Directors and the Council was in attendance.

The Provincial Council received the President’s Evaluation by the Board for the previous two years i.e. 2017-2018 and 2018-2019 which was praiseworthy of the outstanding leadership Dr Kenneth Foersch has given to the Crespi Carmelite High School to the extent that the Board recognized that he was “probably the finest hire Crespi has ever made.”

An initial draft of the report of the Board of Members’ evaluation of Crespi Carmelite on November 19, 2019 was presented. Minor suggestions were made. The final report will be drawn up and given to the Board and Administration of the school.

Respectfully submitted by

Daryl Moresco, O. Carm.
Secretary
January 24, 2020