

PROVINCIAL COUNCIL MINUTES

Please be sure to keep these minutes in a safe location. They contain confidential information that is intended to be seen by the members of the PCM Province only. We appreciate your care with these notes.

If members of your community do not have access to email, please consider printing a set of these minutes for their benefit.

PROVINCIAL COUNCIL
Meeting #11 July 13 & 14, 2019
Peruvian Commissariat, Lurín, Peru

Members Present: William J. Harry, O. Carm., Carl Markelz, O. Carm., Paul Henson, O. Carm., Quinn Conners, O. Carm., Emilio Rodriguez, O. Carm., and Daryl Moresco, O. Carm.

The Provincial Council is very grateful to the Peruvian Commissariat, and, in particular, to Miguel Bacigalupo for their generous and warm hospitality. The joyful celebrations for the Solemnity of Our Lady of Mount Carmel were a highlight as well as the celebrations marking the 70th Anniversary of our presence in Perú.

The procession through the streets with the statue of Our Lady of Mount Carmel so beautifully decorated with flowers and carried by so many people who took it in turns to carry the statue was deeply moving.

Review of the Triennial Goals of the Provincial Council

The Provincial Council reviewed and discussed the progress on its triennial goals as submitted to the province in December 2017. The strengths and weaknesses were highlighted as well as where we will focus for the remaining year of the triennium.

The Council would like to highlight (Goal #2: To evangelize by spreading the Gospel in word and action) for the consideration of the members of the Province. Creating a culture of vocations in the province is considered one of the significant challenges still facing us. How are we reaching out to potential candidates, especially alums from our high schools, and in our other ministries? Finding ways and creating situations where we can speak more broadly about vocations is another way to include more young people in the conversation which may encourage potential candidates to consider a vocation to religious life and priesthood.

The Council also recognizes that personnel for future vocation ministry need to be identified and trained for this work.

Commissions/Departments/Board Meetings of Affiliated Organizations

Retirement Trust Board

April 25, 2019

The revised Retirement Plan Document was signed by the members of the Council. The signatures of the members of the Retirement Board will be secured.

A review of the members who are eligible to participate in the Plan but who have not submitted the necessary paperwork was performed. The Provincial Office has reached out to many of the men on the list asking that they submit outstanding paperwork in order to be included in the Plan.

No significant concerns related to the balance sheet as of March 31, 2019. Total assets totaled \$30,019,893, comprised solely of the Trust investments. For the 9-month quarter ending March 31, 2019, the Trust incurred disbursements greater than revenues of \$1,577,409. Benefits paid during this period totaled \$1,872,750.

The Retirement Trust will have its triennial audit this year.

Admissions Board Meeting for USA/Canada

May 2, 2019

Derrick Turrentine, from West Virginia, was accepted in the Pre-Novitiate Formation program which will now take place at Whitefriars Hall. [Following the decision for Joseph Atcher to take a health leave and the fact that we will only have one pre-novice in the USA/Canada program, the Council decided to move the pre-novitiate program to Whitefriars Hall in Washington, DC.]

Secondary Schools Presidents Teleconference

May 6, 2019 & June 24, 2019

The presidents of the five Carmelite schools in the USA hold periodic teleconference calls. These provide an opportunity for good networking among the presidents and sharing of concerns as well as best practices. These meetings included discussion of the Secondary Schools Commission meeting in Perú, projections of enrollment for the coming year, planning for the coming year, as well as other matters. This networking has strengthened the cohesiveness and collaboration among our schools.

Darien Campus Leadership Meeting

May 21, 2019 & June 20, 2019

A committee of the leadership of the various ministries on the Aylesford Campus in Darien has been established to improve communication and common purpose on the campus. Tasks for the committee include the development of a Mission Statement for the whole campus. Other projects include development of security procedures on the campus including an alert system using WhatsApp and identification cards. The group also discussed various maintenance issues on the campus as well as introduced a “donate a tree” project to replace some trees that have died.

Finance Commission Meeting

May 21, 2019

The Finance Commission had a presentation by Ted Disabato and Keith Beaudoin from the Meketa Investment Group and the Lazard Asset Management firm. There was a motion to approve a rebalancing plan as recommended by Meketa. The Commission also reviewed the new retirement plan document. This fund will also be rebalanced as recommended by Meketa. It was recommended that the member house subsidy be increased to \$1500/month. Finally, the Commission approved sending the FY2020 budget to the Provincial Council for approval.

Pre-Chapter Meetings

Each member of the council provided some reactions to the various Pre-Chapter Meetings held around the Province: Tlalpan, Mexico – December 18, 2018; Picture Rocks, Arizona - June 3- 6, 2019; Niagara Falls, Ontario - June 24-27, 2019; and Lurín, Peru – July 15th, 2019.

A good spirit of cooperation and fraternity was experienced at the recent Pre-Chapter meetings. Significant work was done on the Strategic Plan for 2020-2026. Input from the meetings held to date was discussed as the Council begins preparing the draft strategic plan in the coming months.

El Salvador will have their Pre-Chapter meeting in January, 2020, and will be able to give input into the new Strategic Plan for the province.

North American Region of Carmelite Order

June 11, 2019

A joint meeting of the two Provincial Councils of North America— the Province of the Most Pure Heart of Mary and the Province of St Elias— was held on June 11, 2019, in Middletown, New York, following the Reception and Professions. Also present at the meeting were Joseph Hung Tran, Provincial Commissary of Vietnam, and Gerard Tan Choon, Assistant Provincial (SEL) from Trinidad. Daryl Moresco, who is President of the Region, convened the meeting.

After both Prior Provincials gave a brief report on their provinces which highlighted several common concerns and challenges – such as diminishing personnel, withdrawal from ministries, the impact of the sexual abuse crisis, formation personnel, vocations ministry collaboration – we discussed several other items of mutual interest and collaboration. These were: vocation update for the formation manual; communication between the provinces; formation issues such as visas; interprovincial planning and cooperation, including the Carmelite Institute and the General Chapter.

Mario Esposito, O. Carm., began his report acknowledging the 15 years of very dedicated and generous service that Nelson Belizario, O. Carm., gave as pastor of St. Simon Stock Parish in the Bronx.

We heard from Joseph Hung Tran on the present situation in Vietnam, especially their need for more housing for the many vocations they are receiving, and the possibilities for ministry.

Gerard Tan Choon shared the current reality of life in Trinidad. In 20 years of Carmelite presence, the friars have been in 11 different parishes which has not been easy for them.

It was agreed at the end of the meeting to have an annual Joint Meeting of the North American Region of the Order every year prior to the Reception and Professions in June.

Society of the Little Flower Board Meeting

June 12, 2019

Thomas Schrader is transitioning well as Director of the Society of the Little Flower while bringing some good ideas for development. Some new staff have been employed recently including a new director of planned giving. The Canadian Society of the Little Flower is doing particularly well and its contributions to the formation program subsidies reflects this reality. It is also contributing to the endowment fund of the monastery and allowing us to continue to make necessary upgrades to the building and grounds.

Admissions Board Meeting for El Salvador

June 13, 2019

The Admissions Board approved three candidates and provisional accepted one other candidate who still needs to complete some of the documents. These men will enter in August 2019. They are: Pedro Antonio Mira Padilla (37 years old), Ángel Saúl Hernández Martínez (28 years old), Edgar Alejandro Amaya Lopez (31 years old), and (lacks one document) Cipriano Escobar Cabrera (33 years old).

Admissions Board Meeting for Mexico

May 26, 2019

Four candidates were approved to enter the pre-novitiate in Casa del Carmen, Mexico City. These men will enter in August 2019. They are: Carlos Alberio Ozogobio Ortega (32 years old), Héctor Tavárez Mendoza (29 years old), Natanael Torres Nuñez (28 years old), and Heriberto Hernández Dávila (22 years old).

Provincial Archives Meeting

June 21, 2019

At the quarterly meeting of the Provincial Archives, about 2/3 of the Guide for the Archives is complete. Additional shelving has been purchased and will be installed over the summer to safely store documents. Robert Traudt is working on Part 3 of the series on the Life of Anastasius Kreidt, O. Carm which is being published in the Sword. Robert Boley continues working on updating the database as well as other tasks to organize the documents in the archives.

Parish Commission

July 2019

Carl Markelz reported on the activity of the Parish Commission. Currently we serve in 14 parishes in the United States and Canada. With the withdrawal this summer, we have maintained to some degree, the geographical balance and diversity of parishes in which we serve. The commission was looking for a direction for the final year of this three-year period. The council agreed to continue the revisions of the parish manual, and begin to set a direction that was described at the recent pre-chapter meetings in Tucson and Niagara: which Centers and Anchor communities allow us to remain in parishes that can support prayer and community life?

Communications

From the Prior General

Canonical Visitation of PCM Province

The canonical visitation of the Province is almost complete. The Carmelites in Florida will be visited by the Prior General, Fernando Millán Romeral, O. Carm., from July 21-24, 2019

From the General Curia

From the Procurator General: Following an allegation of misconduct with a minor against Felix Prior, O. Carm., that was investigated and the Review Board found credible, the Prior Provincial received notification that the Congregation for Religious wrote to the Prior General to say that they do not consider it necessary to derogate from the prescription and accepts the opinion of the prior provincial that Felix Prior be allowed to remain in retirement in a Carmelite house.

From the Peruvian Commissariat

The Provincial Council spent a portion of the morning session with Miguel Bacigalupo, O. Carm., Provincial Commissary of Peru, who briefed the Council on many of the issues and concerns that are impacting the commissariat. There have been many changes in personnel to various communities and ministries, in particular the three parishes and the three *colegios*.

The Provincial Council is very grateful to Miguel Bacigalupo and his two Councilors, Rodolfo Aznarán, O. Carm., and Floristán Guerrero, O. Carm., for providing leadership to the commissariat.

The minutes of the Annual meeting of the Peruvian Commissariat, held from January 8-11, 2019, were reviewed. The meeting included a talk by the prior provincial, a state of the province by the commissary provincial, a major talk on Carmelite spirituality by the prior

provincial followed by small group discussion and then a large group sharing. Also during the meeting Gregory Geaney, O. Carm., shared his experience of support that he carries out in the Parish of Santa María de Huachipa, Cajamarquilla, Lurigancho-Chosica-Lima; Eduardo Adelman, O. Carm., Parish Priest of Santa Bárbara, Province of Canchis-Cusco; Rodolfo Aznarán, O. Carm., on Carmelitas-JUCAR Youth Ministry & Vocations; and, Floristan Guerrero, O. Carm., and Jerry Payea, O. Carm., spoke on Formation Ministry in the Commissariat.

The following assignments within the Commissariat were approved by the prior provincial.

- Enrique Laguna, O. Carm., Pastor of Nuestra Señora del Carmen, Miraflores.
- Eduardo Rivero, O. Carm., Pastor of Nuestra Señora del Carmen, José Gálvez.

The Provincial Council acknowledges with gratitude the minutes of subsequent meetings on April 25, 2019 and May 17, 2019.

[On July 18, 2019, the Commissariat held its Pre-Chapter meeting, along with the members of the Provincial Council present, spending much of the time working on the Province's Strategic Planning work for 2020-2026 led by Larry Fidelus, O. Carm.]

Community Visits

Provincial Visit to Middletown Novitiate

April 17, 2019

The nine-month evaluation took place on April 17 at which the four PCM novices were interviewed and approved for Simple Profession of Vows. A very good spirit was present in the community. Both directors were in favor of the candidates continuing.

Meeting of the Major Superiors of Archdiocese of Chicago

April 23, 2019

To fulfil the Dallas Charter, each ordinary of a diocese is required to meet once a year with the superiors of the various congregations and orders serving in the diocese. The Prior Provincial attended this meeting with Cardinal Cupich. The bulk of the meeting dealt with the child abuse scandal and the ways that the Archdiocese of Chicago is dealing with it. The Cardinal also answered a few other questions from those present.

Provincial Visit to Tucson Carmelites/Salpointe

May 5-11, 2019

The Prior Provincial received the renewal of Simple Vows at an all-school Mass at Salpointe Catholic for Michael Joyce, O. Carm and Kevin Keller, O. Carm. Following the renewal, they received a very moving standing ovation. He also took the opportunity to meet with some

of the sick Carmelites and to meet with school leaders. There was a farewell party at the Salpointe priory, celebrating all those leaving the area in the coming year.

Provincial Visit to Mount Carmel Chicago

May 13, 2019

The Prior Provincial received the renewal of Simple Vows at an all-school Mothers' Day Mass at Mount Carmel High School for Neil Conlisk, O. Carm. Following the renewal of vows, Neil received a very moving standing ovation. Jeff Smialek, O. Carm., celebrated the Mass.

Provincial Visit to Mount Carmel, Niagara Falls, ONT

May 15-17, 2019

The prior provincial met with some members of the community one on one. He also participated in the meeting of the Board of Directors for the monastery. This was the first meeting with Clifford Sexton as a member of the board of the Monastery. Thomas Schrader, O. Carm., who will be taking over as director of the Society of the Little Flower, was in attendance at the Board meeting. The Monastery Board moved to have him sit as a member of the Board of Directors.

Since this is a provincial appointment, the Provincial Council acted to appoint Tom Schrader to the Board of the Monastery of Mount Carmel.

William J. Harry, O. Carm., motioned for Thomas Schrader, O. Carm, Director of the Society of the Little Flower, be appointed to the Board, replacing Robert Colaresi, O. Carm., recently retired Director of the Society of the Little Flower.

Quinn Conners, O. Carm., seconded the motion.

All were in favor.

Provincial Visit to New Jersey Carmelites

June 6-11, 2019

Following the Pre-Chapter meeting in Tucson, the Prior Provincial flew to New Jersey to meet with the Carmelites there. He met with Ashley Harrington, O. Carm., to discuss housing arrangements for the coming year. With the large number of retirements this summer, we will need to find some other accommodations in the New Jersey area.

Many Jersey Carmelites attended the Carmelite Farewell celebrations at St. Anastasia Parish, Teaneck, New Jersey, on Sunday, June 8th. The day included a catered lunch, a musical concert, and a Mass at which the prior provincial presided and preached.

New Business

Financial Department Report

Joseph Atcher, O. Carm., provided an update to the Provincial Council by phone on the financial matters of the Province since the last Council meeting. The following was discussed:

- A preliminary draft financial statement as of June 30, 2019 was provided to the Council reflecting a deficit from member operations of approximately \$670,000, but an overall surplus for the year of approximately \$9.1m. The surplus is the result of the sale of properties during the year and the investment portfolio gains. The Provincial Office focuses on the surplus / deficit from member operations. In Fiscal 2018, the deficit was approximately \$480,000.
- The preliminary investment portfolio valuation at June 30, 2019 was provided to the Council for review. For the year, the portfolio incurred an approximate return of 5.5%. Depending on the individual activity within each fund in the portfolio, the range of return varied from 3.75% to 10.04%.
- The final Fiscal 2020 budgets for the Operating, General and Senior Funds were presented to the Council for their approval. In addition, the Fiscal 2020 capital budget was provided for approval.

Joseph Atcher also gave an update on the St. Cecilia conference center feasibility study. The Architect has been working with an engineer devising plans for the renovation of the two upper floors of the former convent. Various issues have been raised and solutions are being investigated. The architect is getting to a point where he will be able to visit the local zoning board to discuss the plan.

As has been announced to the Province, with the goal of transparency and accountability for ourselves and the people we serve in ministry, at the December and April Provincial Council meetings, the Council decided to hire an outside agency to review members' files with the intention to eventually publish the list of perpetrators. Joseph Atcher provided an update on the review of members files since 1950 by this independent organization. To date, the Province has paid approximately \$75,000 for this service, which commenced in April. We hope to have the report by the end of August.

Niagara Falls – Shrine of Our Lady of Peace Parish

We have become aware that the Diocese of St Catharine received a proposal to rent the parish hall to a restaurant. While the details of the arrangement are not clear, we believe the land where the hall stands belongs to the Province. After some discussion, the Provincial Council decided that we were not in favor of this proposal. We believe the hall should remain for the use of the parish. The provincial will write the bishop a letter to inform him of our decision.

El Salvador Foundation

With the continuing growth in membership in El Salvador, there is an urgent need to have a second community house. A proposal for a second house of formation was submitted to the Provincial Council. Funding would come from the province, the Carmelite Missions, and donations. This second house would be located on the grounds of the San Elias Finca. It is closer to Universidad Central America (UCA) where the men in our formation program study.

William J. Harry, O. Carm., motioned that a second house of formation be established in El Salvador.

Carl Markelz, O. Carm., seconded the motion.

All were in favor.

A first draft of an architectural design for the second formation house was studied by the Council and all agreed that it has potential. Some suggestions were made to include additional rooms such as offices and guest rooms and to incorporate a library for the use of the students into the house proper. A flexible design for the chapel is also preferred. Given the urgency of providing more housing for our men in formation in El Salvador, it is hope that the plans will be ready not later than the Provincial Council meeting in January 2020.

A second proposal was received from El Salvador regarding the possible purchase of a property which would serve as a retreat house/spirituality center. We have a number of men nearing the end of their formation and we need to look for other ministries to build our presence in the country. Eventually we will need to go to other Central American countries as we are already receiving vocation prospects from them. After some discussion the Provincial Council agreed to investigate land that might be used as a retreat house / spirituality center.

William J Harry, O. Carm., made the motion that we begin investigating/researching the possibilities that this proposal to purchase a property that is already suited for retreat/spirituality ministry.

Carl Markelz, O. Carm., seconded the motion.

All were in favor.

25th Anniversary of Carmelite Presence in Torreon

Emilio Rodriguez, O. Carm., and José Luis Torres, O. Carm., are working on a triduum of celebrations marking 25 years of presence in the Parish of the Transfiguration in Torreon, Mexico. These events will take place February 7-9, 2020. As more information becomes available, it will be published to the Province.

Continuing Business

Strategic Planning

July 14, 2019

The Provincial Council continued working with Larry Fidelus, O. Carm., during its morning session on July 14, to develop a Provincial Strategic Plan. The information gathered from the three Pre-Chapter meetings held so far, Mexico City, Tucson, and Niagara Falls, plus the individual on-line surveys, and the input from the various commissions of the province, provided much of the input as we begin to prepare the draft copy of the Strategic Plan for the province. Once Peru and El Salvador have its Pre-Chapter meetings [Peru had their meeting subsequent to this discussion and El Salvador will have its meeting in January 2020], the Final Draft will be completed in time for the Provincial Chapter in June 2020.

Update on Member File Audit and Timeline for Online Publishing

The member file audit continues, with approximately 75% completed. The report will then be submitted to our lawyers for review. Following that the Provincial Council will work out an online posting of the names of those with credible accusations. As reported by Joseph Atcher, O. Carm., earlier, this review has cost approximately \$75,000 at this point.

Two-Year Mentoring Program following Initial Formation

Quinn Conners, O. Carm., reported that the Two-Year Mentoring Program (see previous minutes of the Provincial Council meeting) for our men recently out of initial formation is currently being prepared and should be in place by the end of summer. It will likely involve at least three men recently ordained.

St. Cecilia Parish and Priory – Englewood, New Jersey

With the urgent need for more housing in New Jersey, plans for renovating the former convent building at St Cecilia's in Englewood are well underway. Architectural plans were approved by the Provincial at its previous meeting in April. The renovation of the top two floors of the building will include suites for long term retreatants, meeting rooms, and small rooms for one day stays. When we need housing for a retired Carmelite in Jersey, the suites could be used for them.

Pre-Novitiate Formation in the USA

With our departure from St. Thomas Parish and with one candidate entering the program this year, the council discussed the future of the pre-novitiate program in Chicago. The lease of the convent building at St. Thomas, Carith Carmelite Community, is up on June 30, 2021. With fewer men entering and interaction with peers as an important component of the program, other sites were considered. No decision was made at this time, but this will continue to be discussed at future meetings.

Vocation Ministry Update: El Salvador

The vocation effort in El Salvador which involves each member of the community continues to produce results. A picture on the Facebook fan page received over 40 responses from El Salvador and other Central America countries. Four strong candidates will be joining the community mid-year bringing the total in the pre-novitiate at Centro Xiberta to nine.

The community continues to work hard with youth groups, attends vocations festivals, and maintains a Facebook page. They also have two regular radio broadcasts on Carmelite themes on two of the popular national radio stations. Young men continue to show up expressing interest. At the moment the house will have two or three too many people living there by Christmas. We believe the program could accept six candidates each year with the current application process and housing situation.

Personnel/Parish & Community Assignments

- **Michael Wastag** Administrator - Our Lady of Peace Parish – Niagara Falls
- **Thomas Hakala** Residence at the Monastery of Mount Carmel, Niagara Falls
- **Joseph O'Brien** Residence in Englewood in a condo purchased by the province
- **Ashley Harrington** Residence in Tenafly in the Browning apartment
- **Michael Mulhall** Residence in Baltimore and affiliated with St Cecilia Priory
- **Adrian Wilde** Residence at Carmel at Mission Valley, Nokomis, Florida - effective August 1, 2019
- **Elias O'Brien** Residence at Whitefriars Hall, Washington, DC – effective September 1, 2019
- **Gregory Houck** Residence at University Avenue, Hyde Park in an apartment on the property. He will be studying for a Masters in Spirituality at Loyola University (Downtown)
- **David Genders** member of the St Cyril Priory community
- **Anthony Armstrong** approved for priesthood ordination following the New Jersey House Chapter votation.
- **John Welch** appointed to the Theological Commission of the 2019 General Chapter.

Treasurers:

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|--------------------|------------------------------------|
| • Benjamin Aguilar | OLMC Priory, Encino, California |
| • Eric Bell | Mariposa House, Phoenix, Arizona |
| • Carl Markelz | St Cyril Priory, Chicago, Illinois |
| • Emanuel Franco | OLMC Priory, Tucson, Arizona |

Update on the Members Health

Myron Judy provided the Provincial Council with a comprehensive update on the health issues of various members of the province. We ask for the prayers of the members of the Province for these and all who are ill at this time:

- **Charlie Kwiatkowski:** He moved into Sunrise Assisted Living at 4975 1st Ave, Tucson 85718, 520-888-8400.
- **Hank Ormond** - Mercy Retirement Center, 3431 Foothill Blvd, Oakland CA 94601 (1-510 534-8540)
- **Dave Fontaine** - has returned to Fairfield, but not yet to full time ministry.
- **Ivan Cormac Marsh** - moving to St Dominic's Assisted Living Village in Houston as soon as possible. [This has since changed to Sunrise Assisted Living in Tucson.]
- **Clyde Ozminkowski** – in residence at the Carmelite Sisters Lourdes Pavilion in West Palm Beach, FL
- **Roger Bonneau** - The Springs Nursing Home in Sarasota, FL.

We ask for your continued prayers for all our brothers experiencing difficult health concerns. Please inform Myron if you know of or have any concerns about men in the province facing health issues.

Co-Sponsored Schools

Joliet Catholic Academy

Minutes from the Board of Directors meeting held on June 19, 2019 were not available for the Provincial Council to review.

Information was given about an incident at the school which may result in a lawsuit. The Board of Members at the school directed the administration to follow the advice of the school lawyer. They will be kept updated should the case move forward.

Carmel Catholic High School

Two new Board members, Mr. Charles Bartels and Mr. Chris Salvi, were approved and were present at the meeting. Both men have a long association with Carmel Catholic.

Acknowledgement of Service: Joe Nemmers and Fr. Peter McGarry, O. Carm., who are both leaving the Board of Directors.

Carmel 2.0: A project manager is in place, specifically focusing on auditorium renovation, engineering lab, and classroom renovations and their completion in a timely manner.

Sr. Teri Hadro, BVM., reported on the role of the corporate board to keep abreast of the Board of Directors and make sure that we are faithful to the mission of the school. The corporate board meets twice a year in person as well as periodically with phone calls.

Carmel Catholic is commended for the pro-active approach it took to handling a racial incident which occurred at the school in the second semester.

Upcoming Events Around the Province and Order

2019

July 19-21	Lay Carmelite National Assembly Chicago, Illinois
August 15-18	Carmelite Studies Program Washington, DC
August 18	Solemn Profession of Jeffrey Lima, O. Carm. Washington, DC
August 22	Priesthood Ordination of Santos Cecilio Hernández Carranza, O. Carm. Santa Tecla, El Salvador
August 24	Solemn Profession of José Benjamin Constante Quezada, O. Carm. San Salvador, El Salvador
September 7	Diaconate Ordination of Jeffrey Lima, O. Carm. Washington, DC
September 10-27	General Chapter of the Carmelite Order Sassone, Italy
November 1	Ordination to Priesthood of Anthony Armstrong, O. Carm. Tenafly, New Jersey
November 15-16	Salpointe Catholic High School Evaluation Tucson, Arizona
November 19	Crespi Carmelite High School Evaluation Encino, California

2020

January 7-10	Annual Meeting of Peruvian Commissariat
January 10	First Profession of Novices Lurín, Perú
January 18	Priesthood Ordination of Gregorio Vázquez Zacatecas, Mexico
January 22	Pre-Chapter Meeting Centro Xiberta, Ciudad Delgado, El Salvador
February 7-9	25th Anniversary of Carmelite Presence in Mexico Torreón, Mexico
February 18-19	Mount Carmel High School Evaluation Chicago, Illinois
June 21-26	PCM Provincial Chapter Niagara Falls, ONT

Upcoming Provincial Council Meeting Dates and Places**2019**

October 15-17	Carmel at Mission Valley - Florida
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2020

January 22, 23 & 24	El Salvador – Centro Xiberta & Pre-Chapter Meeting
April 21-23	Kansas – Scipio

**Board of Members
Crespi Carmelite High School
July 15, 2019**

Members present: William J. Harry, O. Carm., Carl Markelz, O. Carm., Paul Henson, O. Carm., Quinn Conners, O. Carm., Emilio Rodriguez, O. Carm., Daryl Moresco, O. Carm.

A draft of the Minutes of the Board of Directors Meeting on December 19, 2018 was reviewed and accepted by the Provincial Council at its meeting on July 14, 2019.

The triennial school evaluation has moved to November 19.

Construction on the Aquatics Center has begun. Completion is slated for early January 2020, in time for swim season.

Overall, our finances are on par with our budget. Our overall budget margin was \$145,000 and is now \$126,000.

Two new members to the Board of Directors members were approved:

1. Bishop Wilkerson
2. Jane Johnson

Carl Markelz made the motion to approve two new members to the Board of Directors

Paul Henson seconded the motion.

All were in favor.

Respectfully submitted by
Daryl Moresco, O. Carm.
Secretary
July 15, 2019

Board of Members
Salpointe Catholic High School
July 15, 2019

Members present: William J. Harry, O. Carm., Carl Markelz, O. Carm., Paul Henson, O. Carm., Quinn Connors, O. Carm., Emilio Rodriguez, O. Carm., Daryl Moresco, O. Carm.

Minutes of the April 26, 2019 Board of Directors Meeting were reviewed and accepted by the Provincial Council at its meeting on July 14, 2019

Evaluation of School President went extremely well: President Kay Sullivan's evaluation was reviewed and accepted by the Board of Members. The evaluation was very encouraging.

The Board of Members would like to know when Kay Sullivan (President) and Sr Helen Timothy, IBVM. (Principal), plan to retire. It felt that it would be timely for a succession plan for the next President to be put in place to avoid any surprises.

\$7.1mil has already been raised for building renovations. \$10mil was approved for this project.

New Board members are currently elected to 3 two-year terms. The new structure will not apply to sitting members of the Board of Directors. New members are elected to 3 one-year terms which will be revised and updated in the Secondary Schools Manual to reflect these developments.

The evaluation of Salpointe Catholic High School will take place on November 14-15, 2019.

Respectfully submitted by
Daryl Moresco, O. Carm.
Secretary
July 15, 2019

**Board of Members
Mount Carmel High School
July 15, 2019**

Members present: William J. Harry, O. Carm., Carl Markelz, O. Carm., Paul Henson, O. Carm., Quinn Conners, O. Carm., Emilio Rodriguez, O. Carm., Daryl Moresco, O. Carm.

Minutes of the April 9, 2019 and June 4, 2019, Board of Directors Meetings were reviewed and accepted by the Provincial Council at its meeting on July 14th, 2019.

With the approval of the Provincial Council, a new Principal has been appointed, Mr. Scott Tebernacki '02. This was previously announced to the Province.

Current financials through February are running at a \$107,088 loss; this is \$180K better than budget. Through Advancement collections and end of year tuition we are forecasting to have a slight surplus.

Annual Fund and Alumni Association are behind in donations but the Advancement team is confident they will make their numbers. They need to collect an additional \$500K to meet budget forecasts.

It is estimating a slight profit for the End-of-Year of \$37K.

MCHS received \$420K in designated tax credit funds and reported that its Investment Fund is at nearly an all-time high of \$10.8M, up 7.5%; and its Endowment Fund is 9.6M, up 8% through May, 2019.

Permits are in place for the first-floor renovation. After asbestos work is complete, Walsh Construction will begin (July 1) work should be completed by October 1st. This summer's project is funded by two donors' contributions of \$600K each, and a \$400K acceleration of the Endowment Fund Pledge.

The evaluation of Mount Carmel High School will take place on February 18-19, 2019.

Respectfully submitted by
Daryl Moresco, O. Carm.
Secretary
July 15, 2019