

Justice, Peace, and Integrity of Creation Commission (JPIC) Province of the Most Pure Heart of Mary

Dear Brothers and Sisters in Carmel,

Enclosed are the policies and criteria for the CARMELITE HUMAN DEVELOPMENT FUND and the CARMELITE CHARITY FUND.

These outreach programs were originally approved at the 1997 Provincial Chapter. The funds are ways we help others and share the resources with which God has blessed us.

If you and/or your ministry wishes to apply for a grant, please follow the enclosed policies, criteria, and deadline dates. In keeping with the province's vision to conserve resources, we ask that you submit your application online.

The JPIC Commission

CARMELITE HUMAN DEVELOPMENT FUND (CHDF)

PURPOSE AND DISTRIBUTION

The purpose of the Carmelite Human Development Fund is to provide funding support for projects that promote social justice and institutional/structural change. The JPIC commission identifies qualified recipients whose proposals meet specific criteria, allocating available resources to them with the approval of the Provincial Council.

In evaluating applications, the JPIC commission prioritizes proposals from:

1. Carmelite institutional ministries.
2. Ministries in which Carmelites are directly involved.

Acceptable organizations are those whose work is promoting institutional change for justice, peace, and/or the integrity of creation.

GENERAL NORMS

1. Projects should be self-sufficient within a two-year time period. Such projects should not be dependent on CHDF assistance for their ongoing survival.
2. Projects should address institutional/structural change in places served by the PCM province.
3. CHDF grants may not be used to subsidize an unincorporated ministry or to reimburse money spent in a previous period.
4. CHDF grants will not be allocated for projects/organizations which are already well-funded.

CRITERIA FOR ACCEPTABLE PROPOSALS

Proposals are evaluated by the JPIC commission and approved by the Provincial Council. Criteria include the following:

1. The severity of the need to be addressed in combination with the potential for effective impact through a CHDF grant.
2. The innovation of the project, especially its capacity to develop more efficient solutions to the identified problem.
3. The degree of direct Carmelite participation and presence.
4. The extent to which the proposal promotes Carmelite values.
5. The extent to which the proposal promotes institutional or structural change.
6. Responsiveness to new or increased areas of concern caused by global or social change.
7. The credibility of the proposal based on the thoroughness of information supplied by the applicant (or by the history of the applicant's success with past CHDF grants).

8. Meeting the deadline.

UNACCEPTABLE PROPOSALS

CHDF assistance will not be available for proposals that:

1. Are dependent on ongoing CHDF assistance for funding.
2. Qualify for the requested funding from another source.

PROPOSAL PREPARATION AND RECIPIENT RESPONSIBILITIES

1. Proposals should be submitted online using the appropriate application form.
2. Grant recipients will be required to submit online to the JPIC commission an accounting of how the funds were used.
3. Some recipients may be asked for additional material for possible publication by Carmelite Media.

DEADLINE

The deadline for receipt of all grant applications is January 31st. The JPIC commission will review applications at its February meeting in order to make recommendations to the Provincial Council at the March meeting.