

## **Justice, Peace, and Integrity of Creation Commission (JPIC) Province of the Most Pure Heart of Mary**

Dear Brothers and Sisters in Carmel,

Enclosed are the policies and criteria for the CARMELITE HUMAN DEVELOPMENT FUND and the CARMELITE CHARITY FUND.

These outreach programs were originally approved at the 1997 Provincial Chapter. The funds are ways we help others and share the resources with which God has blessed us.

If you and/or your ministry wishes to apply for a grant, please follow the enclosed policies, criteria, and deadline dates. In keeping with the province's vision to conserve resources, we ask that you submit your application online.

The JPIC Commission

# THE CARMELITE CHARITY FUND (CCF)

## **GENERAL NORMS**

1. The purpose of the CCF is to provide funding support and relief to organizations or institutions within or affiliated with the PCM province. These organizations or institutions should address the needs of the marginalized or those affected by poverty.
2. Requests for assistance are reviewed by the JPIC Commission and approved by the Provincial Council.
3. The JPIC commission may hold in reserve monies that can be used to provide direct relief to victims of disaster or crisis, should such situations arise.
4. This funding is limited to one year and cannot be repeated.

## **CRITERIA FOR GRANT REQUESTS**

1. The extent and severity of the need being addressed.
2. The degree of direct Carmelite participation and presence.
3. The extent to which the request is consistent with Carmelite values.
4. Responsiveness to an immediate need created by natural, personal, or social disaster/crisis.
5. Clarity, readability, conformity with CCF guidelines.
6. Meeting the deadline.

## **GRANT PROGRAM**

1. Requests for grants from the CCF should be submitted online using the provided form. The wording should be simple and straightforward.
2. Grant recipients will be required to submit a follow-up report to the JPIC outlining the exact use of funds. Normally this takes place within a year.
3. Grant recipients who do not submit a follow-up report are not eligible to apply for future grants